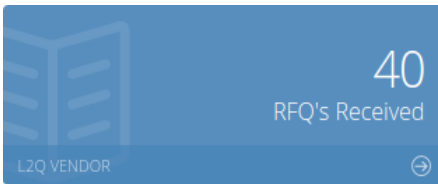


L2Q Vendor – Receive Request for Quotes (RFQ's) from Contractors on L2Q platform

Step 1: Log on to www.L2B.co.za

Step 2: Insert Username & Password, Log in.



Step 3: See how many RFQ's you have on the Dashboard, Click *RFQ's Received* to View the **Vendor Home Page**:

L2Q Vendor requests for quotes

Dashboard > Vendor Home >

Actions

Indicator



IMPROVE YOUR INDICATOR

Improve your Indicator by responding to all the requests for quotes you receive

RFQ's Received	RFQ's with Responses	Indicator *
4655	654	14.05 %

* Indicator is calculated using RFQs sent to all Contacts for this Branch for the past 12 months

Please contact your Account Executive for more assistance:

Sasha Anderson


SashaA@L2B.co.za | support@L2B.co.za





Your Indicator - maintain a high indicator in order to have the highest visibility on Buyer search results. The Indicator Calculation is displayed as a % of the RFQ's received which you have responded to (priced, declined or intend to price).



Requests for Quotes Received and Open Quotes Interactions



Actions

Requests for Quotes											Active	Archived	Removed	
Title	Trades	Contract No.	Company	Respond by Date	Sent	Received by Buyer	Drawings and/or Specs	Intend to Quote	Decline	Download	Archive			
Dinaledi, Marang and Midas Substations	Air-conditioning & Ventilation, Alterations & Main	NWTEN0001	Demo L2B Testing Company	2020-11-27		2020-03-18								
Cecile Test	Alterations & Maintenance, Concrete Sub-contractor	BTB 2019	Demo L2B Testing Company	2020-09-30										

Step 4: Choose the RFQ you want to price and click on  to **Submit Pricing Online**.

OR You can *Download the BOQ* under "Download in various formats:     excel, csv & pdf and mail directly to Contractor. *Remember to look for T&C/Drawings/Dropbox links on little envelope.

Click on  to indicate you *Intend to Price* or Click on  to indicate you *Decline to Price*.

The Discover Icons   indicate whether a **Tender** or **Project** is linked (when available). Click to view the full Project or Tender info (*Subscription to Tender or Projects is required*).



- Click on the **Project/Tender** link to send your pricing to the other Contractors listed.
- **Open Quotes** allows you to send your pricing to Contractors who have not sent you a RfQ directly.
- Follow up on all your RfQ's as the Awards for the Contracts may take some time.